



## SHORT-TERM EDUCATIONAL EXPERIENCES FOR RESEARCH IN THE ENVIRONMENTAL HEALTH SCIENCES (STEER) FUNDED BY THE NATIONAL INSTITUTE OF ENVIRONMENTAL HEALTH SCIENCES

### APPLICATION PROCEDURES

Dear Prospective Applicant:

Welcome to the STEER Application Procedure! We are thrilled that you are applying for one of our summer internships in the Division of Environmental Health Sciences of the UC Berkeley School of Public Health. During this 8-week summer program, you will work alongside a research faculty mentor to learn about environmental health and how this may affect human health. The internship is a 40-hour per week commitment for the length of the program, starting **Monday, June 19 and running each weekday through Friday, August 11**. During the course of this internship, you and your fellow interns will also do the following:

1. Participate in seminars with faculty to learn about the research process and the responsible conduct of science
2. Meet and talk with current graduate students and postdocs to learn more about continuing in graduate studies in the field of environmental health sciences.
3. Participate in field trips to see occupational and environmental health in action
4. Tour environmental health laboratory facilities
5. Participate in a research seminar and present the findings from your summer of research.

If your application is successful, you will be placed in a lab based on your goal statement, your assessment of which research projects would be most interesting to you, letters of reference, and the admission committee's assessment of the best match for you with a faculty research project. Please see the list of faculty and their research areas and craft your goal statement based on what you would most like to experience this summer. Each student will be placed with one mentor, but will have the opportunity to learn about other aspects of research through seminars, tours, and group discussions.

The following are things that you must do in order to complete the application process:

1. Read the faculty profiles and determine which of them work in areas that are most interesting to you at this time. ***Please do not contact faculty before you are accepted into the STEER program. If you have questions for faculty, please first contact Dr. Sadie Costello, Project Director. She will discuss your questions with the appropriate faculty members and get back to you. Dr. Costello can be reached at [sadie@berkeley.edu](mailto:sadie@berkeley.edu).***
2. Complete the 2-page application form.
3. Submit 2 letters of reference from academic advisors or course instructors, or others who may know of your interest and capability in completing a summer internship in environmental health. You may also submit an OPTIONAL third letter from a personal reference.
4. Write a 2-4 page goal statement that is based on the instructions on Page 4 of the application form. Please make sure that you address all of the points that are listed in the instructions for writing a goal statement. You may answer the questions point by point or more globally depending on your writing style.

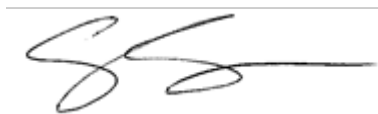
5. Please attach a copy of an official *OR* an unofficial transcript including course work that you have taken and your grades, and a list of courses in which you are currently enrolled, if they are not reflected on your current transcript. If you have a resume, please feel free to include that document as well.
6. Obtain the signature of your advisor or teacher/mentor on the application form.
7. You may be asked take part in a brief interview, either by phone or in-person, with the Project Directors prior to the final selection of applicants.
8. If you have any questions about the program or application procedures, please contact Gayle Cepparo at 510-642-0571 ([gcepparo@berkeley.edu](mailto:gcepparo@berkeley.edu)). If you have questions about faculty or research opportunities, please contact Sadie Costello at 510-643-5716 ([sadie@berkeley.edu](mailto:sadie@berkeley.edu)).

Please send your application, goal statement, letters, and other documents either electronically or by mail to Gayle Cepparo, Project Coordinator, no later than **Friday, February 24, 2017, at 5:00 p.m.** You may also hand deliver your application to University Hall, 7<sup>th</sup> Floor, Room 745. Please leave the application with Gayle Cepparo or leave it in her mailbox. Listed below is the mailing information:

Gayle Cepparo, Project Coordinator  
Center for Occupational and Environmental Health  
School of Public Health, #7360  
University of California  
50 University Hall, Room 745  
2199 Addison St., 7<sup>th</sup> Floor  
Berkeley, CA 94720-7360  
Tel: 510-642-0571  
Fax: 510-642-5815  
Email: [gcepparo@berkeley.edu](mailto:gcepparo@berkeley.edu)

Admission decisions will be made by **Friday, April 7, 2017**. We wish you all the best for your application. Please do not hesitate to call us if you have questions or concerns about the program, schedule, faculty mentors, or anything else that comes to mind.

Best regards,



**Sadie Costello, PhD**  
Program Director – STEER Program



**Michael Bates, PhD**  
PI – STEER Grant



## SHORT-TERM EDUCATIONAL EXPERIENCES FOR RESEARCH IN THE ENVIRONMENTAL HEALTH SCIENCES

### APPLICATION FORM – UNDERGRADUATE STUDENT PROGRAM

**DUE DATE: February 24, 2017**

PLEASE TYPE

NAME	NAME OF COLLEGE AND DEPARTMENT	PHONE NUMBER	
MAILING ADDRESS (INCLUDE STREET ADDRESS, CITY, STATE, ZIP CODE)			EMAIL
FIELD OF STUDY	DEGREE GOAL AND ANICIPATED GRADUATION DATE		CUMULATIVE GPA (ON A 4.0 SCALE)
YOUR COLLEGE UNDERGRADUATE ADVISOR	DEPARTMENT	ADVISOR PHONE	ADVISOR EMAIL
STUDENT'S SIGNATURE		COLLEGE FACULTY ADVISOR'S SIGNATURE	

ACADEMIC PROJECT INTERESTS (PLEASE ENTER A FEW KEY WORDS ABOUT YOUR INTERESTS)

**REFERENCES: REFERENCE LETTERS MUST BE FROM ADVISORS OR COURSE INSTRUCTORS. PLEASE SEND LETTERS ELECTRONICALLY OR VIA EMAIL (SEE PAGE 2 OF THE APPLICATION FORM FOR ADDRESSES.) YOU MAY ALSO HAND DELIVER THE LETTERS TO UNIVERSITY HALL, ROOM 745. IF YOU ARE HAND DELIVERING LETTERS, PLEASE HAVE WRITERS PUT LETTERS IN SEALED ENVELOPES, AND WRITE THEIR NAME OVER THE SEAL ON THE BACK OF THE ENVELOPES.**

NAME	PHONE	EMAIL
ADDRESS (INCLUDE STREET ADDRESS, CITY, STATE, ZIP CODE)		

NAME	PHONE	EMAIL
ADDRESS (INCLUDE STREET ADDRESS, CITY, STATE, ZIP CODE)		

**OPTIONAL THIRD PERSONAL REFERENCE**

NAME	PHONE	EMAIL
ADDRESS (INCLUDE STREET ADDRESS, CITY, STATE, ZIP CODE)		

**BACKGROUND INFORMATION (OMISSION OF THIS DATA WILL NOT AFFECT CONSIDERATION IN ANY WAY)**

ETHNICITY (OPTIONAL)	CITIZENSHIP STATUS	HOUSEHOLD INCOME (OPTIONAL)
PARENT OCCUPATION		PARENT EDUCATIONAL LEVEL

**APPLICATION PROCEDURES**

**GOAL STATEMENT (2 - 4 PAGES – DOUBLE-SPACED)**

**PLEASE ATTACH A PERSONAL GOAL STATEMENT ADDRESSING THE FOLLOWING POINTS (NOT NECESSARILY IN THIS ORDER. YOU MAY ANSWER THE QUESTIONS INDIVIDUALLY OR MORE GLOBALLY AS YOU SEE FIT.):**

- How you found out about the STEER internship program
- Your undergraduate academic interests
- Why you are interested in environmental health sciences
- What you hope to gain from participating in the STEER program
- What you will bring to the STEER internship program
- Your short-term and long-term career goals
- Anything else you would like to add about yourself, your family, your high school education, interests, volunteer activities, previous internships (you may include interests outside of academic pursuits), or anything else about you or your background that you would like to share with the review committee.

**OTHER ATTACHMENTS:**

- Coursework and Grades – Include courses in which currently enrolled and all other relevant course work.
- Resume or Curriculum Vitae

**APPLICATION PROCEDURES:**

- Send application and proposal to your college advisor or science teacher/mentor with whom you have worked and obtain this person's signature
- Applications may be sent via mail or electronically, or they may be hand-delivered to University Hall, Room 745
- Forward the application form and your goal statement **by 5:00 p.m. on the deadline date, Friday, February 24, 2017**, to:

**Gayle Cepparo, Project Coordinator**  
Center for Occupational and Environmental Health  
School of Public Health, #7360  
University of California  
50 University Hall, Room 745  
2199 Addison St., 7<sup>th</sup> Floor  
Berkeley, CA 94720-7360  
Tel: 510-642-0571  
Fax: 510-642-5815  
**Email: gcepparo@berkeley.edu**

**QUESTIONS:**

Administrative Contact: Gayle Cepparo, gcepparo@berkeley.edu, or 510-642-0571  
Faculty Contacts: Sadie Costello, sadie@berkeley.edu, or 510-643-5716  
Michael Bates, m\_bates@berkeley.edu, or 510-643-1627

**Please type. This form is also available as a PDF and Word document on the STEER web site:**  
<http://steer.berkeley.edu/apply.html>.

**Submit either a hard copy or electronic copy of the application form with signatures along with your proposal attached. Please assure that your reference letters are also received by the due date. Electronic signatures are acceptable.**